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Dale A. Rodman, Secretary
David W. Barfield, Chief Engineer

Sam Brownback, Governor

IMPORTANT LAW AFFECTING WATER USERS

Kansas law (K.S.A. 82a-732) requires the owner of a water right or permit to appropriate water for beneficial use, except for domestic use, to file a complete and accurate water use report on or before March 1 following the end of the previous calendar year.

Anyone who fails to file a water use report by March 1 or who files an incomplete report is subject to a civil penalty not to exceed \$250.00 per file number. Any person filing a water use report knowing it contains false information shall be guilty of a class C misdemeanor.

Please be advised, if you are filing this water use report for the landowner of this water right and you fail to file the water use report by March 1, the landowner, not you, will be held responsible for any fines or penalties and only the landowner will receive future correspondence in regard to the delinquent water use reports.

If a complete and accurate water use report is not received in the office of the Chief Engineer by March 1, 2013, the landowner may be assessed a CIVIL PENALTY of up to \$250.00 for each right and/or permit. If we receive the water use report and payment of the civil penalty on or before the dates listed below, then the civil penalty per water right or permit can be reduced according to the following schedule:

<u>Water Use Report Received</u>	<u>Civil Penalty per Water Right or Permit</u>
January 1 - March 1, 2013	No Penalty
March 2 - June 1, 2013	Reduced to \$50.00
After June 1, 2013	No Reduction, Full Amount \$250.00

Filing an annual water use report is a condition of maintaining your permit. Failing without cause to comply with provisions of the permit and its terms, conditions and limitations can result in the forfeiture of the priority date, and the revocation of the permit.

If you no longer have an interest in the referenced file(s), please write or call the Division of Water Resources so that we can remove your name from our records and notify the proper person.

If you have any questions, please contact the field office nearest you.

Topeka Headquarters
109 SW 9th, 2nd Floor
Topeka, Kansas 66612-1283
(785) 296-1054

Stafford Field Office
300 S. Main Street
Stafford, Kansas 67578
(620) 234-5311

Stockton Field Office
820 S. Walnut St.
Stockton, Kansas 67669
(785) 425-6787

Garden City Field Office
2508 Johns Street
Garden City, Kansas 67846
(620) 276-2901

Topeka Field Office
PO Box 19323 (mail)
Building 282, Forbes Field (office)
Topeka, Kansas 66619-0323
(785) 862-6300